

Town of Grand Coulee

Meeting Minutes

February 14, 2023 - Regular - 06:00 PM

In attendance: Mayor Walter Botkin, Deputy Mayor Lee-Ann Ross, Councillor Doug Ramsay, Tim Eveleigh, and CAO Heather Hind Councillor Courtney Tollestrup attended va zoom

Rate payers: 1 via zoom

1. Calling the meeting to order by mayor

Mayor Botkin called the meeting to order at 6:00 pm

2. Accept the Agenda as presented

That Council approve the agenda for this meeting as amended,

3. Conflict of Interest

No Conflict

4. Delegation

5. Unfinished Business

None

5.1 Community Hall

Resolution No: 2023-20

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT John Yannitsos of Regina Mechanical Design be contracted to complete the mechanical design for the Community hall AND THAT the existing furnaces be utilized with the ability to change at a later date be applied to the design

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.2 04-2023 Council Procedure Bylaw

Resolution No: 2023-21

Moved By: Lee-Ann Ross

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT 04-2023 Council Procedure Bylaw be given 1st reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.2.1 2nd

Resolution No: 2023-22

Moved By: Lee-Ann Ross

Seconded By: Doug Ramsay

BE IT RESOLVED THAT 04-2023 Council Procedure Bylaw be given second reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.2.2 Three readings

Resolution No: 2023-23

Moved By: Courtney Tollestrup

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT 04-2023 Council Procedure Bylaw be given three readings at this meeting.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried Unanimously

5.2.3 Third Reading

Resolution No: 2023-24

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT 04-2023 Council Procedure Bylaw be given its third reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.3 01-2023 Base Tax

5.3.1 01-23 second reading

Resolution No: 2023-25

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT 01-2023 Base Tax Bylaw be given second reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.3.2 Third reading

Resolution No: 2023-26

Moved By: Walter Botkin

Seconded By: Doug Ramsay

BE IT RESOLVED THAT 01-2023 Base Tax Bylaw be given its third reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.4 02-2023 Mill Rate Bylaw

Name	Yes	No	Abstained	Absent
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5.4.1 second reading

Resolution No: 2023-27

Moved By: Lee-Ann Ross

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT 02-2023 Mil Rate Bylaw be given second reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.4.2 Third Reading

Resolution No: 2023-28

Moved By: Doug Ramsay

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT 02-2023 Mill Rate Bylaw be given its third reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			

Lee-Ann Ross	✓
Courtney Tollestrup	✓

Carried

5.5 03-2023 Mill Rate Factor Bylaw

5.5.1 second reading

Resolution No: 2023-29

Moved By: Lee-Ann Ross

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT 03-2023 Mill Rate Factor Bylaw be given second reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.5.2 Third Reading

Resolution No: 2023-30

Moved By: Tim Eveleigh

Seconded By: Courtney Tollestrup

BE IT RESOLVED THAT 03-2023 Mill Rate Factor Bylaw be given its third reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.6 Rec Board Financial and update

Resolution No: 2023-31

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED that Council acknowledges the receipt of the Financials for the 2022 fiscal year for the Grand Coulee Recreational Board as attached.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.7 GG Council Tablets purchasing policy

5.8 Recreation and Community Engagement Coordinator RCDC

Resolution No: 2023-32

Moved By: Lee-Ann Ross

Seconded By: Courtney Tollestrup

BE IT RESOLVED THAT the CAO is approved to post and hire for the position of Recreation and Community Engagement Coordinator (RCEC) as per the 2023 Operating Budget

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.9 PRAC

Resolution No: 2023-33

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT an Interim Recreational Committee is formed to help with continuation of recreational events for the Town of Grand Coulee AND THAT on hiring of the RCEC is completed, the committee will be reviewed.

The following Council are appointed ;

Deputy-Mayor Ross

Councillor Tollestrup

Mayor Botkin (alternative)

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.10 BMO Operating Account

Resolution No: 2023-34

Moved By: Lee-Ann Ross

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT Council directs the CAO to proceed with the closing of the account #0671010437 with BMO and that all funds remaining shall be deposited to the Affinity Credit Union operating Account #010202404382.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.11 Privacy and Security

5.11.1 VPN work from home security**Resolution No:** 2023-35**Moved By:** Tim Eveleigh**Seconded By:** Doug Ramsay

BE IT RESOLVED THAT Council directs the CAO to implement needed security measures to comply with the Privacy Policy and to ensure the security of the data from in office, work from home and mobile .AND THAT the Quote from Munisoft for the VPN installation is approved.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.12 Voting delegate for SUMA Convention**Resolution No:** 2023--35**Moved By:** Walter Botkin**Seconded By:** Lee-Ann Ross

BE IT RESOLVED THAT Mayor Botkin and Deputy Mayor Ross are the voting delegates for the 2023 SUMA Convention held in Saskatoon, Saskatchewan April 16th to 19th, 2023.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.13 Rate Payers Survey**Resolution No:** 2023-37**Moved By:** Tim Eveleigh**Seconded By:** Lee-Ann Ross

BE IT RESOLVED that Fraser Strategy be awarded the contract to complete the 2023 rate payer pulse survey and the half day strategy priorities facilitation AND THAT the funds from Operating Budget line # 510-210-150 Council Convention for the amount of \$6000.00 be moved to line item # 570-270-100 R & C Contracted Maintenance.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

&:22pm Recess called for 10 minutes Mayor Botkin and Councillor Eveleigh

6. Consent Agenda

Resolution No: 2023-38

Moved By: Walter Botkin

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the following items a) to e) are accepted by Council,as presented ;

- a) Minutes from January 10 & 24, 2023 be approved as amended
- b) Statement of Financial activities from January 2023
- c) Balance sheet from January 2023
- d) Accounts for payment approved from ; Chq#4056 -4077 = \$34234.85; EFT pmnt 323 - 335 = \$213693.04 ; Master card pmnt #230 -244 = \$368.98
- e) Water treatment plant records from January 2023

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

7. New Business

7.1 Assessment Roll is Open

7.2 Fire Department Discussion

7.2.1 Fire call response

7.2.2 Fire regional discussion, fees & rates

7.3 Policy Reviews

7.3.1 GG- EI Reduction Policy

Resolution No: 2023-39

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the GG - EI Reduction policy motion # 2012-12-04-6 is accepted as is.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

7.3.2 PS- Emergency Services Protective Gear

7.3.3 GG - Budget Policy

Resolution No: 2023-40

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT that Poliy GG- Budget motion #2021-03-16-10 be amended as attached to these minutes.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			

Courtney Tollestrup

✓

Carried

7.4 Request from ratepayer

Resolution No: 2023

8. Updates and Reports

8.1 CAO / Foreman Report

8.1.1 CAO Report

Resolution No: 2023-41

Moved By: Tim Eveleigh

Seconded By: Courtney Tollestrup

BE IT RESOLVED THAT Council directs the CAO to tender out the sale of the Zamboni.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

8.1.1.1 March 28th Level of Service Education

8.1.1.2 Regina Chamber of Commerce.

8.1.1.3 Land Developers

8.1.2 EMAP UMAAS/RMAA workshops

Resolution No: 2023-42

Moved By: Lee-Ann Ross

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT Council approves the inclusion of the Administrative Assistant to attend the EMAP Workshop on March 28th, 2023

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

9. Committee Updates

9.1 RCMP Updates

10. Council Round Table

10.1 Up Coming /Past meeting & Workshops

- Discussion on Annual Survey for the RCMP, We have had more patrols
- Full names when logging into meetings via zoom
- Acknowledge volunteers for the Rink flooding and help
- Soccer Field fence
- Issue with street blockage on Samantha Street
- Nuisance Bylaw review and Traffic Bylaw review

White Butte RCMP meeting February 18th MJRIC meeting March 23

11. Correspondence

12. Adjourn

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

That we do now adjourn.8:56pm

Mayor, Walter Botkin

CAO, Heather

Attachments

-  [WPI email Community Hall](#)
-  [01-2023 Base Tax 1](#)
-  [02-2023 Mill Rate Bylaw 1](#)
-  [03-2023 Mill Rate Factor Bylaw 1](#)
-  [Rec Board Financials December 31, 2022](#)
-  [January List of Accounts Payable](#)
-  [January Balance Sheet](#)
-  [January List of Accounts Payable](#)
-  [January Financial Activities](#)
-  [January WTP Report](#)
-  [EI Reduction Policy 1](#)
-  [GG - Budget Policy draft change](#)
-  [Water Rate Bylaw approval from SMB](#)