

Town of Grand Coulee

Meeting Minutes

March 14, 2023 - Regular - 06:00 PM

Present: A quorum being present the Mayor, Walter Botkin, called the meeting to order with the following councilors present: Lee-Ann Ross arrived at 6:22pm , Tim Eveleigh attended via zoom,, Courtney Tollestrup & Doug Ramsay Also present was CAO, Heather Hind.

Absent: Councilor

Ratepayers: none

1. Calling the meeting to order by mayor

Mayor Botkin called the meeting to order at 6:04 pm,

2. Accept the Agenda as presented

That Council approve the agenda for this meeting as amended item 8.4 to 5.2.

3. Conflict of Interest

No Conflict

4. Delegation

4.1 RMDG Report for Mechanical. J Yannitsos

5. Unfinished Business

None

5.1 Mechanical report for the Community hall

Resolution No: 2023-45

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT the CAO is directed is proceed with the removal of the old insulation, install vapour barrier if needed and have the baffles installed in the attic of the Town office building at 102 Railway Avneue.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.2 RCMP Updates

Resolution No: 2023-46

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

Be it resolved that Council goes in-camera at 7:12 pm pm as per the Municipal Act and the LAFOIP ACT re: legal matters

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			

Courtney Tollestrup ✓

Carried

5.2.1 Out of Camera

Resolution No: 2023-47

Moved By: Lee-Ann Ross

Seconded By: Doug Ramsay

Council moves out of Camera at 7:34 pm pm

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.2.1.1 Request for change of the White Butte Detachment report

Resolution No: 2023-48

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT the CAO is directed to submit a letter of request to the White Butte Detachment to correct Calls of Interest section of the February 16, 2023 Report highlighting a harassment complaint received from a resident of Grand Coulee. The correction should indicate that no current councillor was involved in the complaint process as implied in the report; that the person identified as a “former Councillor” had resigned and not been removed from council as described in the report; and that the report use the word “ratepayer” instead of “former councillor” to ensure compliance with Local Authority Freedom of Information Act.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.3 Fraser Consulting

Resolution No: 2023-49

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Tabled

5.3.1 Rate payer Pulse survey

5.3.2 Date for the Strategic Priority Review workshop

Resolution No: 2023-50

Moved By: Walter Botkin

Seconded By: Courtney Tollestrup

BE IT RESOLVED THAT on June10, 2023 the Strategic Priority Review workshop being held at the Board Room.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.4 MLT Aikins and Developers legal discussion

Resolution No: 2023-51

Moved By: Tim Eveleigh

Seconded By: Courtney Tollestrup

BE IT RESOLVED THAT the CAO is directed to instruct MLT Aikins to proceed with litigation with the ratepayers that own land as described : B 101308081, NE 15 17 21 W2 Parcel # 164036864 & Parcel # 203009868 .

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

5.5 04-2023 Council Procedure Bylaw

Resolution No: 2023

Tabled

5.6 electronic Devices. & Tablets for Council

Tabled

5.6.1 Council tablet Policy

5.6.2 Electronic Devices for Council and Staff

5.7 Walker Projects Drainage Report

Tabled

5.8 Website upgrade options

Tabled

5.9 CS Land

Tabled

5.10 Rink Park Trees

Resolution No: 2023

Tabled

6. Consent Agenda

Resolution No: 2023-55

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the following items a) to g) are accepted by Council,as amended ;

- a) Minutes from February 14 and 28th , 2023 be approved
- b) Statement of Financial activities from February 2023
- c) Balance sheet from February , 2023
- d) Accounts for payment approved from ; Chq#4078- 4101 = \$22934.95; EFT pmnt #500 \$358.09 and #205- \$1845.02 and #336- #343 = \$40918.60 ; Master card pmnt 245 - 252 = \$2298.20
- e) Water treatment plant records from February 2023

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

7. New Business

7.1 Lot A development

Tabled

7.2 Sask Power work to be done on Street lights West side of Town

Tabled

7.3 Church agreement and usage

Tabled

7.4 2022 Audit draft

Tabled

7.5 Privacy and Security

Tabled

7.5.1 email platform and digital documents storage discussion.

7.6 Policy reviews

Tabled

7.7 SUMA Resolutions

Resolution No: 2023

Tabled

7.8 SAMA AGM

Resolution No: 2023

Tabled

7.9 Water works renewal of Permit

Resolution No: 2023

BE IT RESOLVED THAT Council acknowledges the renewal of the Permit #0000221-05-00 of the class 1 Distribution Facility in the Town of Grand Coulee, AND THAT the permit takes affect on April 1, 2023 and expires on December 31, 2027.

Tabled

Due to time agenda was amende at 8:14pm to move to the Updates and reports section 8

8. Updates and Reports

8.1 CAO / Foreman Report

Resolution No: 2023-52

Moved By: Walter Botkin

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT the CAO is Directed to request a meeting with the RM of Sherwood Council to discuss the outcomes goals for the Targeted Sector Grant regarding the feasibility of the Water and /or Waterwater Regional project.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

8.1.1 AED cost increase

Resolution No: 2023-53

Moved By: Courtney Tollestrup

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT The Council approves the increase to the price of the AED as per quote attached.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

8.1.2 Foreman Report

8.1.2.1 Skid steer maintenance

Resolution No: 2023-54

Moved By: Walter Botkin

Seconded By: Courtney Tollestrup

BE IT RESOLVED THAT Council approves the 1000 hour warranty oil changes and maintenance required or the town skid steer AND THAT while under warranty the skid steer will be maintained by certified mechanic shop , if the skid steer is not under warranty the lower quote will be used AND THAT once out of warranty, the public works staff to be trained on the maintenance of the equipment

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

8.2 Up Coming /Past meeting & Workshops

8.3 Council Round Table

8.4 Traffic Stats

9. Committee Updates

10. Correspondence

11. Adjourn

11.1 table items

Resolution No: 2023-56

BE IT RESOLVED THAT the following Agenda Items be tabled AND THAT the CAO is to add to the tabled items to the agendas on March 28th or April 14th ,as required.

Agenda items tabled:

- 5.5 electronic Devices
- 5.6 Walker Project Drainage
- 5.7 Website Upgrades
- 5.8 CS Land
- 5.9 Rink Park Trees
- 7.1 Lot A development
- 7.2 Sask Power work
- 7.3 Church agreement
- 7.4 2022 Audit Draft
- 7.5 Privacy and Security
- 7.6 policy reviews
- 7.7 SUMA resolutions
- 7.8 SAMA AGM
- 7.9 Water works Renewal permit
- 8.3 Council Round Table
- 8.5 Traffic Stats
- 9. Committee updates
- 10. Correspondence

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup	✓			

Carried

11.2 meeting adjourned

Moved By: Walter Botkin






That we do now adjourn. 8:31 pm

Carried

Mayor, Walter Botkin

CAO, Heather

Attachments

-  [Mechanical report for the Community hall 1](#)
-  [WTP Report](#)
-  [Feb 14 draft minutes](#)
-  [Feb 28 draft minutes](#)
-  [February List of Accounts Payable](#)

 [February Financial Activities](#)

 [February Balance Sheet](#)