

The Town of Grand Coulee Summer Activity Day Camp Coordinator

Grand Coulee is looking for two (2) self-motivated individuals to take on the position of Summer Activities Day Camp Coordinator. These positions will run play programs in the Town Of Grand Coulee for children between the ages of 4-12.

The Position will commence June 17, 2024, and end August 2, 2024, with training in the evenings or weekends until camp starts July 8, 2024. Day Camp will run Monday-Friday 9:00-3:30.

Duties to include but are not limited to:

- Plan and lead play programs focusing on movement skills, cultural and creative/ physical activities. Coordinators will directly interact with the participants and be fully involved in all activities.
- Prepare the weekly theme and calendar of activities and provide information for Social Media and the Town Website. They will be responsible for the delivery of all activities including arts, crafts, games and sports.
- Ability to work as part of a team with the other staff or volunteers from the community.
- Complete all evaluations and reports as required.
- Other duties as assigned by the Recreation and Community Engagement Coordinator.

Qualifications:

- Minimum of 16 years of age by Dec 31
- First Aid/ CPR
- Knowledge and experience with Word, Excel, Facebook, Instagram
- Knowledge and/or experience in babysitting, sports and leisure activities

If you are interested in applying for this position please send your resume to :

Krystal Ulmer

Recreation and Community Engagement Coordinator

Email: recreation@grandcoulee.ca



All applications must be in by April 30, 2024