

# Town of Grand Coulee

## Meeting Minutes

April 11, 2023 - Regular - 06:00 PM

Present: A quorum being present the Mayor, Walter Botkin, called the meeting to order with the following councilors present: Lee-Ann Ross, , & Doug Ramsay Also present was CAO, Heather Hind. and Councilor Tim Eveleigh via zoom  
 Absent: Councilor Courtney Tollestrup  
 Ratepayers: 1 via zoom

### 1. Calling the meeting to order by mayor

Mayor Botkin called the meeting to order at 6:00 pm,  
 request from Councilor Eveleigh that he would be stepping out and to wait for 5.5 for discussion on his return

### 2. Accept the Agenda as presented

That Council approve the agenda for this meeting as presented.

### 3. Conflict of Interest

No Conflict

### 4. Delegation

None

### 5. Unfinished Business

None

#### 5.1 2022 Audit draft

**Resolution No:** 2023-68

**Moved By:** Tim Eveleigh

**Seconded By:** Lee-Ann Ross

BE IT RESOLVED THAT after review of the 2022 Audit the Council directs the CAO to move \$80,000.00 from the surplus to the Water and Sewer Reserves for the future utilities infrastructure.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay		✓		
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

#### 5.2 Rate payer Pulse survey

None

##### 5.2.1 05-2023 Council Procedure Bylaw Draft

**Resolution No:** 2023-69

**Moved By:** Tim Eveleigh

**Seconded By:** Doug Ramsay

BE IT RESOLVED THAT 05-2023 Council Procedure Bylaw be given 1st reading as amended and attached

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			

Tim Eveleigh	✓	
Doug Ramsay	✓	
Lee-Ann Ross	✓	
Courtney Tollestrup		✓

Carried

**5.3 Rate Payers Appeal Policy**

None

Tabled

Recess called at 7:11pm returned at 7:14pm

**5.4 Website upgrade options**

None

Tabled

**5.5 CS Land**

None

Tabled

**5.6 Walker Projects Drainage Report**

**Resolution No:** 2023-70

**Moved By:** Tim Eveleigh

**Seconded By:** Lee-Ann Ross

BE IT RESOLVED THAT Council acknowledges receipt of the Walker Project Drainage Report completed in 2022 as attached

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**5.7 VFD for the lift station**

**Resolution No:** 2023-71

BE IT RESOLVED THAT Council approves the Quote from T&T Power Group AND THAT \$15,000.00 be included in the 2024 Capital Budget for the second payment AND THAT the CAO is directed to proceed with the purchase and the issuing of the first payment.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**5.8 BYLAW enforcement Commissionaires**

**Resolution No:** 2023-72**Moved By:** Walter Botkin**Seconded By:** Doug Ramsay

BE IT RESOLVED THAT Commissionaires will be contracted for the Town of Grand Coulee Bylaw enforcement for the 2023 year AND THAT the bylaw officer shall enforce the Traffic, Nuisance and Animal Control Bylaw as required AND THAT they are contracted from May 1, 2023 to October 31 2023 for the cost of \$3016.00 plus tax.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**6. Consent Agenda****Resolution No:** 2023-73

BE IT RESOLVED THAT the following items a) to f) are accepted by Council, as with amendmnet to Mach 14, 2023minutes;

A) Minutes from March 14 and April 4 2023 be approved

B) Special meeting minutes from March 22, 2023 be approved

C) Statement of Financial activities from March 023

D) Balance sheet from March 2023

E) Accounts for payment approved from ; Chq# 4102 -4126 \$32859.39 , AWD 501 -502 =\$3660.18 , EFT pmnt 344-352= \$38579.93; Master card pmnt 253 - 265 = \$4384.07

F) Water treatment plant records from March 2023

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**7. New Business****7.1 MRS increase for 23-24 fiscal****Resolution No:** 2023-74**Moved By:** Lee-Ann Ross**Seconded By:** Doug Ramsay

BE IT RESOLVED THAT Council acknowledges notice from Ministry of Government Relations the amount for the MRS for 2023-24 fiscal periods of \$148,373.00.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**7.2 2023 Education Tax Mill Rates****Resolution No:** 2023-75

**Moved By:** Tim Eveleigh

**Seconded By:** Lee-Ann Ross

BE IT RESOLVED THAT Council acknowledges the letter from Ministry of Government Relation regarding the 2023 Education Property Tax Mill Rate as attached

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**7.3 Potash share increase (estimate)**

**Resolution No:** 2023-76

**Moved By:** Doug Ramsay

**Seconded By:** Walter Botkin

BE IT RESOLVED THAT Council Acknowledges receipt of letter dated March 29, 2023 regarding the allocation of the Municipal Potash Tax Sharing for the 2023 fiscal year estimated at \$15,503.92

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**7.4 Supplement to the CCBF**

**Resolution No:** 2023-77

**Moved By:** Walter Botkin

**Seconded By:** Doug Ramsay

BE IT RESOLVED THAT Council acknowledges the letter received from CCBF for the Supplemental fund payment for the 2022-2023 fiscal year as attached for the amount of \$2855.60.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

**7.5 2022 Rec Board Audit**

**Resolution No:** 2023-78

**Moved By:** Lee-Ann Ross

**Seconded By:** Tim Eveleigh

BE IT RESOLVED THAT THE 2022 Audit financial for the Grand Coulee Recreation Board be acknowledged as attached AND THAT the Recreation Board financial be included in the Town of Grand Coulee Financial going forth.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Tabled

**7.6 Fire Hydrants**

Tabled

**7.7 Council Evaluation**

Tabled

**7.8 Council minutes**

Tabled

**7.9 Meadow Park Development**

Tabled

**8. Updates and Reports**

**8.1 CAO / Foreman Report**

**8.1.1 Foreman Reports**

**8.1.2 CAO Report**

**8.2 Up Coming /Past meeting & Workshops**

**8.3 Council Round Table**

**8.4 RCMP Updates**

**9. Committee Updates**

**10. Correspondence**

**10.1 Correspondence**

None

**11. Adjourn**

**Resolution No:** 2023-79

**Moved By:** Walter Botkin

**Seconded By:** Lee-Ann Ross

That we do now adjourn. 8:58pm

Carried

\_\_\_\_\_  
Mayor, Walter Botkin

\_\_\_\_\_  
CAO, Heather

**Attachments**

 [05-2023 Council Procedure Bylaw amended](#)

 [Feb 6 Drainage Report](#)

 [Email from WPI](#)

 [VFD for the lift station including the payment schedule](#)

 [WTR March](#)

 [List of Accounts](#)

-  [March Financial Activities](#)
-  [March Balance Sheet](#)
-  [2023 Education Tax Mill Rates 1](#)
-  [Potash share increase \(estimate\) 1](#)
-  [Supplement to the CCBF 1](#)
-  [2022 Rec Board Audit draft](#)
-  [Redleaf update March 1, 2023](#)
-  [2022 MPTSAB Financial Statements](#)
-  [SARM & Lake Diefenbaker Irrigation Project News release](#)
-  [April 4 2023](#)
-  [March 22 2023 Special meeting](#)
-  [March 14 2023 regular minutes](#)