

Town of Grand Coulee

Meeting Minutes

May 9, 2023 - Regular - 06:00 PM

Present: A quorum being present the Mayor, Walter Botkin, called the meeting to order with the following councilors present: Lee-Ann Ross, Tim Eveleigh via zoom, & Doug Ramsay Also present was CAO, Heather Hind & RCEC Kourtney Ulmer
Absent: Councilor Courtney Tollestrup
Ratepayers:

1. Calling the meeting to order by mayor

Mayor Botkin called the meeting to order at 6:00 pm,

2. Accept the Agenda

That Council approve the agenda for this meeting as amended.

7.7 - in Camera - Lafoip Act

7.8 - Town Lots

7.9. Tabled agenda items from April 25th Fire Hydrants, Council Evaluation, Council minutes Meadow Park Development

2.1 item for 5. Investors

3. Conflict of Interest

Mayor Botkin declared Conflict for agenda item Road Repair

Presentation from the new Recreation & Community Engagement Coordinator

4. Delegation

Resolution No: 2023-85

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED That Council approves the attendance of the SPRA AGM if the RCEC is able to attend AND THAT if time allows for the possible July 1st 2023 Fireworks show be investigated.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

4.1 New RCEC introduction.

5. Unfinished Business

None

in camera discussion.

5.1 Legal MLT Alkin in camera

Resolution No: 2023-86

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

Be it resolved that Council goes in-camera at 6:34pm as per the Municipal Act and the LAFOIP ACT re: Legal

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.1.1 Out of Camera

Resolution No: 2023-87

Moved By: Lee-Ann Ross

Seconded By: Doug Ramsay

Council moves out of Camera at 6:35 pm

Carried

5.2 Park Construction

Resolution No: 2023-88

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED that the Rink Park shall be closed to the public starting May 9th, 2023 until construction completed, AND THAT the Rink Shack and or the soccer may be used on Sundays or after 6:30 pm during the week.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.3 Rate Payer Pulse Survey draft

Resolution No: 2023-89

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

BE IT RESOLVED that Council approves the Rate payer Pulse survey draft and the CAO is proceed with distribution to the Town of Grand Coulee ratepayers with amendments.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

Mayor Botkin declared conflict and left Council Chambers at 6:42pm. Deputy-Mayor Ross presided

5.4 Road repair

Resolution No: 2023-90

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT the CAO is directed to proceed with Metz Group contractors proposal for the maintenance of the Town roads for 2023 AND THAT material costs for reclaim be set at \$9,000.00.

Name	Yes	No	Abstained	Absent
Walter Botkin			✓	
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

Mayor Botkin return to Council Chambers at 7:04pm

5.5 Rate Payers Appeal Policy

Resolution No: 2023-91

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT Concerns and Complaints Policy be accepted and implemented immediately as attached to minutes

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.6 GIC at the BMO

Resolution No: 2023-92

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT REOLVED THAT the short term GIC # 00049610715 maturing May 15, 2023, at the BMO be deposited to the Affinity Credit Union Operating Account.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.7 Website upgrade options

Resolution No: 2023-93

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED that Council approves the quote from Catalis (Allnet) to upgrade the Town Website for a 4 year term at \$1995.00 annually..

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay		✓		
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.8 2022 Audit

Resolution No: 2023-94

Moved By: Doug Ramsay

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT the 2022 Financial Audit for the Town of Grand Coulee completed by Dudley & Company is accepted as attached.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.9 5-2023 Council Procedure Bylaw second reading

Resolution No: 2023-95

Moved By: Lee-Ann Ross

Seconded By: Doug Ramsay

BE IT RESOLVED THAT 5-2023 Council Procedure Bylaw be given second reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.9.1 Bylaw 5-2023 Council Procedure Bylaw third reading

Resolution No: 2023-96

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT 05-2023 Council Procedure Bylaw be given its thrid reading

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			

Lee-Ann Ross ✓
 Courtney Tollestrup ✓
 Carried
 CAO directed to collect more information for next meeting

5.10 Traffic Bylaw review

Tabled

5.11 Council tablet Policy

Resolution No: 2023-97

Moved By: Tim Eveleigh

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT Council approves the GG- Purchasing of Electronic devices as attached to the minutes

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.12 Policy reviews

Resolution No: 2023-98

Moved By: Lee-Ann Ross

Seconded By: Doug Ramsay

BE IT RESOLVED THAT Council approves the amendments made to the GG-Condolence -Hospitalization Policy

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.12.1 Email Policy discussion.

Resolution No: 2023-99

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT the GG-Email Policy be approved by Council as amended.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

5.13 ECCWA invitation email

Resolution No: 2023-100

Moved By: Doug Ramsay

Seconded By: Lee-Ann Ross

BE IT RESOLVED THAT Council accepts the invitaion from ECCWA to attend meeting and approves members to attend the ECCWA meetings as availability allows.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

6. Consent Agenda

Resolution No: 2023-101

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the following items a) to g) are accepted by Council,as presented ;

- a) Minutes from April 11 & 25 be approved as amended
- b) Statement of Financial activities from April
- c) Balance sheet from April
- d) Accounts for paymnet approved from ; Chq# 4127 - 4150 = \$197,80.90; EFT pmnt 353-362 =\$36,207.86 ; Master card pmnt 266 - 272 = \$767.33
- e) Water treatment plant records from April

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

7. New Business

7.1 List of Arrears

Resolution No: 2023-102

Moved By: Doug Ramsay

Seconded By: Tim Eveleigh

BE IT RESOLVED THAT Council acknowledges the List of Properties in Arrears for 2023, as attached.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

7.2 PBI annual appointments

Resolution No: 2023-103

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the 2023 PBI appointees for building inspectors for the Town of Grand Coulee as attached are approved.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

7.3 Rink shack and area security

7.4 Public Conduct Policy

Tabled

7.5 move the Rec account to Affinity Credit Union

Resolution No: 2023-104

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the CAO is directed to close the Recreation Account at the Conexus Credit Union and to move all funds to the Town of Grand Coulee Affinity Credit Union operating account.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

7.6 cleaning of the Lift Station

Resolution No: 2023

BE IT RESOLVED that the 3 year term with Municipal Utilites be approved as attached.

Tabled

7.7 In camera LAFoip Act complaint

Resolution No: 2023-105

Moved By: Walter Botkin

Seconded By: Doug Ramsay

Be it resolved that Council goes in-camera at 8:29pm as per the Municipal Act and the LAFOIP ACT

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			

Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

7.7.1 Out of Camera

Resolution No: 2023-106

Moved By: Lee-Ann Ross

Seconded By: Tim Eveleigh

Council moves out of Camera at 8:47pm

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross	✓			
Courtney Tollestrup				✓

Carried

7.8 Town Lots

Resolution No: 2023-107

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT the CAO is Directed to obtain Market Evaluation on lots 13-15 owned by the Town of Grand Coulee

Name	Yes	No	Abstained	Absent

Carried

Items Fire Hydrants, Council minutes, Council Evaluation and Meadow Park be tabled to July meeting

7.9 Tables items from April 25th meeting

Tabled

8. Updates and Reports

8.1 CAO / Foreman Report

8.1.1 Summer student

Resolution No: 2023-108

Moved By: Tim Eveleigh

Seconded By: Doug Ramsay

BE IT RESOLVED THAT The Budget item from the Summer student expense line be moved to Transportation Capital Expenditures and used to purchase a 'road boss' or 'box blade to a value of \$4000.00 to be used to maintain our town street. AND THAT the CAO is directed to obtain quotes and secure education if needed for staff.

Name	Yes	No	Abstained	Absent
Walter Botkin	✓			
Tim Eveleigh	✓			
Doug Ramsay	✓			
Lee-Ann Ross		✓		
Courtney Tollestrup				✓

Carried

8.1.2 Foreman Reports

8.1.3 CAO Report

8.2 Up Coming /Past meeting & Workshops

8.3 Council Round Table

8.4 RCMP Updates

8.5 Traffic Stats

9. Committee Updates

10. Correspondence

11. Adjourn

Moved By: Lee-Ann Ross

Seconded By: Doug Ramsay

That we do now adjourn. 9:00 pm

Carried

Mayor, Walter Botkin

CAO, Heather

Attachments

-  [Metz Group proposal](#)
-  [2022 Audit revised](#)
-  [5-2023 Council Procedure Bylaw second reading 1](#)
-  [GG - Purchasing of Electronic Devices draft](#)
-  [April WTP report](#)
-  [April Balance Sheet](#)
-  [April Detailed Financial Activities](#)
-  [April Accounts for Acknowledgment](#)
-  [April 25 draft minutes](#)
-  [April 11 draft minutes](#)
-  [List of Arrears 2023](#)
-  [PBI annual appointments 2023](#)