

TOWN OF GRAND COULEE

PUBLIC WORKS SALARY GUIDELINE

<i>Section</i>	<i>Classification</i>
Public Works	Policy
<i>Approved (Date)</i>	<i>Motion No.</i>
August 13, 2019	#11

GENERAL POLICY:

That council adopts the Public Works Salary Range as presented by the Administrator, attached hereto and forming part of these minutes.

Position	Salary Range	Job Description	Qualifications
Foreman	\$28.13 - \$36.42 per hour	- This position is year round full time and paid a monthly salary. - Subject to the policy set by Town Council, this position reports to the Town Administrator and is responsible for the planning, organizing and carrying out of the services delivered by the Public Works and Utilities Departments. - To be responsible for the Assistant Foreman and labourers. - Responsible for all Duties as detailed in the Town Policy Manual. - Foreman is required to do all tasks as necessary.	a) High school graduation or equivalent. b) Experience in operation and maintenance of municipal infrastructure and the delivery of services. c) Current Saskatchewan Drivers License (applicants must provide a driver's abstract with their application). d) Ability to be a team player. e) Must be familiar with water treatment operations. Must have Level I Water Treatment Operators Certification or willingness to obtain Level I Water Treatment Operators

			Certification within the probation period f) Self-motivated and able to work with minimal supervision in carrying out all duties required as Foreman.
Assistant Foreman	\$23.02 - \$27.62 per hour	• This is a full time year round position and paid a monthly salary. • Assistant Foreman is directly responsible to the Foreman. • Responsible for all Duties as detailed in the Town Policy Manual.	a) High school graduation or equivalent. b) Experience in operation and maintenance of municipal infrastructure and the delivery of services is preferred. c) Current Saskatchewan Drivers License (applicants must provide a driver's abstract with their application). d) Ability to be a team player. e) Must be familiar with water treatment operations. Must have Level I Water Treatment Operators Certification or willingness to obtain Level I Water Treatment Operators Certification within the first 12 months of employment. f) Self-motivated and able to work with minimal supervision in carrying out all duties required as Assistant Foreman.

Labourer	\$12.28 - \$22.51 per hour	• This position is paid an hourly wage semi-monthly. • Responsible for performing a variety of labouring activities to maintain roads, greenspaces, and similar areas. • Labourer is directly responsible to the Foreman.	a) Self-motivated and able to work with minimal supervision in carrying out all duties required by the Foreman. b) Current Saskatchewan Drivers License (applicants must provide a driver's abstract with their application) c) Ability to be a team player. d) Experience with maintenance equipment operation or willingness to learn.
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